



SAHYADRI SHIKSHAN SEVA MANDAL'S ARTS & COMMERCE COLLEGE, JUCHANDRA

AFFILIATED TO UNIVERSITY OF MUMBAI

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Ref. No.

Date : 20th October 2018

NOTICE FOR IQAC MEETING

This is to bring to the kind attention of the members of the IQAC Committee that its **Second meeting for academic year 2018-19 shall be held on 3rd Nov 2018, Saturday in the Mini Auditorium at 10.00 am.** Thereby all the members are asked to make it convenient for the meeting.

The agenda for the meeting is as below –

1. Approval of the minutes of the previous meeting.
2. To review and discuss the action taken report of the previous meeting
3. To review the half yearly presentations of various committees and departments.
4. To apply for approval of faculties and all the other formalities connected thereto as placed by IQAC department.
5. To place the proposal for syllabus approval of certificate course on Warli Painting designed by Department of Humanities.
6. Any other matter with the permission of the chair.

Vandana

IQAC Co-ordinator
Sahyadri Shikshan Seva Mandal's
Arts and Commerce College
Juchandra, Naigaon East

MINUTES OF THE MEETING

The minutes of the meeting were recorded in writing by the Mrs Vandana Singh IQAC Co-ordinator on 3rd November 2018

Agenda 1: Approval of the minutes of the previous meeting.

The minutes of the previous meeting were read and approved by the Chairman.

Agenda 2: To review and discuss the action taken report of the previous meeting

The action taken report of the previous meeting was read and documented along with the supporting documents.

Agenda 3: To review the half-yearly presentations of various committees and departments.

The member secretaries and the departmental heads presented in detail the various initiatives implemented to align with improved uses of electronic resources. A detailing regarding co-curricular activities was also incorporated. The team appraised the efforts of the Extension Committee for their out of box ideas. The faculties were also appraised for mark improvements in their research work. Mr Kirtikumar Patil completed his MPhil and moved a career graph ahead.

Agenda 4: To apply for approval of faculties and all the other formalities connected thereto as placed by IQAC department

It was important for faculties to be approved from the University of Mumbai and hence it was unanimously accepted by all the members to initiate the process of Approval and also place the University Approved Recruitment Advertisement. The proposal was forwarded to CDC for final approval.

Agenda 5: To place the proposal for syllabus approval of certificate course on Warli Painting and Art of Living Healthy Lifestyle designed by Department of Humanities.

Mr Mayur Wade presented the proposal for conducting Certificate course on Warli

Painting to ensure the culture and heritage reaches out to this millennial population. The proposal was well accepted and forwarded to CDC for final approval.

With the permission of the chair and dignitaries, the meeting ended with a vote of thanks by the member secretary of the IQAC, Mrs Vandana Singh



ACTION TAKEN REPORT

<u>Sr.No</u>	<u>Plan of Action</u>	<u>Action Report</u>
1.	Approval of Faculties	The application process for faculty approval was initiated and accordingly the process with University of Mumbai, JDHE Panvel was carried upon. The recruitment advertisement for approval status was published with entire procedure to be completed by the end of month of March.
2.	Certificate Course	The certificate course on Warli painting was duly approved in the CDC meeting.

